

## DoIT Service Catalog

### **Service:    Web Site Coordination, Development, and Training**

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**General information:** The Web Services group meets with agencies to assess their web site needs, and then assists in developing a web site that meets those needs and/or trains agency staff to develop and maintain their own web sites.

**Purpose:** These services are provided to keep consistency in the State’s web site design to include the Governor’s web site standards. They also provide significant cost savings over services provided by a private company.

**Scope:** All agencies within the Executive branch of Nevada State Government are eligible for these services.

**Features:** The services provided include assessing an agency’s web site needs; creation of websites based on those needs and in line with the Governor’s web site standards; maintenance and updates to agency websites; general content management system (ex. Frontpage, Dreamweaver) training; and the creation of surveys and on-line licensing lookups.

**Usage:** As of September 2007, approximately half of the Executive branch’s websites are being maintained by the Web Services group.

**Value Proposition:** These services are an efficient, cost effective way to manage agency web sites. The staff is available 24 hours a day and they have many tools and options to create a web site that will enhance any agency’s business.

**Future Plans:** The Web Services group will be looking at content management and efficient business processes.

<b>Options and Features</b>		
<b>Options/Choices</b>	<b>Cost</b>	<b>Notes</b>
<b>Coordination with Agencies</b>	No cost associated other than the DoIT Assessment	Meetings with agencies to determine their web site needs and wants.
<b>Web Site Development</b>	No cost associated other than the DoIT Assessment	Design and creation of web sites based on agencies’ needs and wants.
<b>Training</b>	No cost associated other than the DoIT Assessment	One-on-one or group training necessary to maintain agencies’ web sites.
<b>Maintenance</b>	No cost associated other than the DoIT Assessment	Maintain and update agency web sites as necessary.
<b>Silversource</b>	No cost associated other than the DoIT Assessment	Database that houses the links to all forms residing on State websites.

**Access:** The service can be requested by contacting the DoIT Help Desk (684-4333, [Helpdesk@doit.nv.gov](mailto:Helpdesk@doit.nv.gov)).

**Examples:** The Office of the Treasurer, Amber Alert and the Gift of Life have all requested web site assistance from the Web Services Group and have been happy with the level of service provided to them.